

# NOMINATION FORM

## Unsung Hero

Deadline for nominations – February 20<sup>th</sup> 2018



WEST OXFORDSHIRE  
DISTRICT COUNCIL

### HOW TO FILL IN THIS FORM

Please read the information for nominators at the end of this form before completing the nomination. Complete all sections of this form using block capitals.

#### 1. Nominee details

Full name	
Address	Postcode
Date of birth	
Telephone no.	
Email address	
Name of club	
Position at the club	
Date started at the club	
How many hours does he/she give to the club per week?	
Are these hours	Voluntary <input type="checkbox"/> Paid <input type="checkbox"/>

#### 2. Details of activity and reason for nomination

Please give examples of what he/she contributes to the club	
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What impact does this have on the club?	
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### 3. Nominator details

Full name	
Address	Postcode
Telephone no.	
Email address	
Position at the club	

### 8. Declaration

The information contained in this nomination are correct to the best of my knowledge and belief.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Printed: \_\_\_\_\_

The information on this form contains your personal data. We will record, process and hold your personal data in accordance with the Data Protection Act 1998. West Oxfordshire District Council may share information provided to it with other bodies responsible for auditing or administering public funds in order to prevent and detect fraud under Section 6 of the Audit Commission Act 1998. We may from time to time contact you regarding other events and activities which we believe will be of interest to you. If you do not wish to receive such communications please tick here

### 9. Contact information

**Please return your completed nomination form to:**

Leisure and Communities  
 West Oxfordshire District Council  
 Woodgreen  
 Witney  
 Oxon  
 OX28 1NB

**If you have any queries regarding your nomination, please contact Leisure and Communities**

Tel: 01993 861080

Email: [leisureandcommunities@westoxon.gov.uk](mailto:leisureandcommunities@westoxon.gov.uk)

# Information for nominators

## Aim of award

This award recognises individuals who have made a significant impact within their club or community. This could range from hosting matches and ground maintenance to securing funding for their club.

## Criteria

1. Nominees must be actively involved in sport within West Oxfordshire.
2. Nominees must be aged 16 years and above.
3. Nominees must have been actively contributing to club or community for a least the last 12 months.
4. Nominations will only be considered for individuals working voluntarily.
5. Nominations will only be accepted from club or community representative that are of no relation to the nominee.

## Specifications

1. All nominees and nominators will be notified of a decision within 4 weeks of the closing date.
2. Nominees will have made a significant impact within their club or community, this could range from hosting matches and ground maintenance to securing funding for the club or community.

## Terms and Conditions

1. Where possible successful nominees will be expected to attend the West Oxfordshire District Council Annual Awards Evening to receive their award.