



Persons over 18 in respect of whom child benefit is payable & school leavers discount disregard

Please fill in this form to apply for this **discount disregard** and send it to:

Local Taxation Service
PO Box 303
Witney
OX28 1WP

Date:
Council tax bill number:

A 25% discount is available to households with only one occupier over 18 years old. There are also certain categories of person who are over 18 years that can be disregarded when calculating the number of occupiers.

One such category is people in respect of whom Child Benefit is payable because they are still in fulltime education. If the person concerned fits these criteria complete **Parts 1 and 2** overleaf.

People who are under 20 and who have recently ceased to undertake a qualifying course of education will also be disregarded between the end of their course and the following 1st November providing that they did not leave their course until after 30 April of each year. If the person concerned fits these criteria complete **Parts 1 and 3** overleaf.

A qualifying course of education means a course that subsists for over 3 months and consists of at least 12 hours per week of instruction or tuition, supervised study, examinations and practical work, or of any exercise experiment or project for which provision is made in the curriculum of the course excluding meal breaks and unsupervised study.

Details of applicant	
Full name	
Address and postcode	
Contact telephone number	
Email address	

Part 1 (to be completed by all applicants)	
Date of birth of person under 20 receiving child benefit	
Child benefit reference number	

Part 2 Details of child in full time education	
Name	
Name & address of college/school attended	
Title of course being undertaken	
Date on which course is expected to cease	

Part 3 Details of child who has ceased education	
Name	
Name & address of college/school attended	
Title of course being undertaken	
Date course ended	

Declaration

I accept responsibility for making this application and declare that the information contained herein is true and accurate to the best of my knowledge and belief.

Your signature..... Date.....