



## Application to amend a property name

Please fill in this form to change the name of a property. There is an administration charge of £56.70. Please send a cheque made payable to West Oxfordshire District Council with this completed and signed form to:

Address Management Team  
West Oxfordshire District Council  
Woodgreen  
Witney  
Oxfordshire  
OX28 1NB

If a property has already been named and numbered, a request to remove the number from the official address would normally be refused.

<b>Name</b>	
<b>Current address and postcode</b>	
<b>Telephone numbers</b>	
<b>Email address (to receive all correspondence by email)</b>	
<b>Proposed new name/address</b>	
<b>Further information relevant to the application</b>	

**I confirm that I am the owner of the above property**

**Signed:**

**Date:**

The Address Management Team will contact you within 5 working days of receipt of the application