

WEST OXFORDSHIRE DISTRICT COUNCIL
Membership of the Executive 2017-2018

Portfolio and Name	Areas of Responsibility
<p>Leader of the Council</p> <p>J F Mills Deanery Barn Broad Street Bampton Oxon OX18 2LY</p>	<ul style="list-style-type: none"> • Policy Framework • Corporate Plan • Co-ordination of Executive functions • Public Relations • Emergency Planning • Oxfordshire Partnership Board • Oxfordshire Growth Board • Oxfordshire Local Enterprise Partnership • Oxfordshire Leaders • Representation on Regional and National Bodies • Parish/Town Council Liaison
<p>Resources (and Deputy Leader)</p> <p>T J Morris 78 Hailey Road Witney Oxon OX28 1HF</p>	<ul style="list-style-type: none"> • Finance and Management • Equalities and Diversity • Customer Services • Information Technology and services • Asset Management • Council Tax and Benefits • Health and Safety • Councillor Development
<p>Leisure and Health</p> <p>Mrs J C Baker 66 Woodstock Road Witney Oxon OX28 1DU</p>	<ul style="list-style-type: none"> • Tourism • Visitor Information Centres • Sports and Leisure Facilities and Strategy • Arts and Sports Development/Grants • Village Hall Grants • Playground Grants • Young Persons Champion • Community and Public Health • Oxfordshire Health Improvement Board • Elderly Persons Champion • Assets of Community Value • Safeguarding • Support to the voluntary sector
<p>Environment and Community Safety</p> <p>J F Mills Deanery Barn Broad Street Bampton Oxon OX18 2LY</p>	<ul style="list-style-type: none"> • Community Safety Partnerships • Crime and Disorder • Neighbourhood Policing • Scrutiny of Police and Crime Commissioner • Environment Partnership • Licensing • Car Parking and Transport • Waste Collection and Recycling • Street Scene (Cleansing, Litter and Grounds Maintenance) • Energy Advice • Flood Alleviation • Environmental and Regulatory Services

Portfolio and Name	Areas of Responsibility
<p>Strategic Planning and Economy</p> <p>J Haine 13 Poplar Farm Close Milton under Wychwood Oxon OX7 6LX</p>	<ul style="list-style-type: none"> • Regional Spatial Strategy • Local Plan • Government planning policies and guidance • Conservation and Design • Design and Historic Environment Champion for the District • Landscape/Biodiversity • Strategic Housing • Economic Development • Rural Development • Business Liaison • Inward Investment
<p>Housing and Shared Services</p> <p>C G Dingwall New Inn Cottage Foxburrow Lane Crawley Oxon OX29 9TS</p>	<ul style="list-style-type: none"> • 2020 Vision • Member of the 2020 Programme Board and Joint Committee • Shared Services • Efficiency Agenda • Broadband Champion • Performance Management • Housing Allocations • Provision of Affordable Housing • Homelessness • Sheltered Housing Accommodation • Supporting People

**CABINET FUNCTIONS DELEGATED TO
INDIVIDUAL CABINET MEMBERS ****

Function		Delegated to
1.	Subscriptions and Donations to Voluntary Bodies – To approve the award of grants subject to any grant award not exceeding £1,000	Cabinet Member for Leisure and Health
2.	Discretionary Rate Relief – To determine discretionary rate relief applications in accordance with the Council’s Discretionary Rate Relief policy, except for those decisions already delegated under the Officer Delegation Rules to the Strategic Director (Resources)	Cabinet Member for Resources
3.	Debt Write-Offs – To approve the writing off of debts, except for those already delegated under the Officer Delegation Rules to the Strategic Director (Resources)	Cabinet Member for Resources
4.	Sport and Recreation Grants - To determine applications for Sport and Recreation grants which accord with the Council’s approved criteria up to a maximum of £3,000 per grant	Cabinet Member for Leisure and Health
5.	Village Hall Grants -To determine applications for Village Halls (Minor Scheme) grants which accord with the Council’s approved criteria up to a maximum of £5,000 per grant	Cabinet Member for Leisure and Health
6.	Arts and Sports Achievement / High Achievers Awards – To determine applications for Arts and Sports Achievement Awards and High Achievers Awards which accord with the Council’s approved criteria up to a maximum of £300 per grant for the Arts and Sports Achievement Awards and £1,000 per grant for the High Achievers Award	Cabinet Member for Leisure and Health
7.	Playground Grants - To determine applications for Playground (Revenue) grants which accord with the Council’s approved criteria up to a maximum of £2,000 per grant and Playground (Capital) grants up to a maximum of £5,000 per grant	Cabinet Member for Leisure and Health

** All the above delegations are subject to the Executive Procedure Rules set out in the Constitution. Decisions of individual members of the Cabinet under these delegations will be subject to the Council’s normal decision making rules including the requirements for decisions to be taken at a properly constituted meeting, with an agenda normally published in advance, all decisions accompanied by reports from the appropriate officer(s), normal rights of public access to meetings, and a formal written record kept of all decisions taken.