

# NOMINATION FORM

## Sports Club of the Year

Deadline for applications – February 20<sup>th</sup> 2017



WEST OXFORDSHIRE  
DISTRICT COUNCIL

### HOW TO FILL IN THIS FORM

Please read the information for nominators before completing this nomination form.  
Complete all sections of this form using block capitals.

#### 1. Nominee details

Club name	
Address	Postcode
Telephone no.	
Email address	
Club contact	
Position at the club	

#### 2. Details of activity and reason for nomination

What are the club's top three achievements during 2016?	
How does the club link with community partners?	
What difference does the club make to the local community? E.g. Schools.	
How does the club ensure its activities are open to all?	

What are the club's plans for the next five years?	
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### 3. Nominator details

Full name	
Address	Postcode
Telephone no.	
Email address	

### 8. Declaration

The information contained in this nomination are correct to the best of my knowledge and belief.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Printed: \_\_\_\_\_

The information on this form contains your personal data. We will record, process and hold your personal data in accordance with the Data Protection Act 1998. West Oxfordshire District Council may share information provided to it with other bodies responsible for auditing or administering public funds in order to prevent and detect fraud under Section 6 of the Audit Commission Act 1998. We may from time to time contact you regarding other events and activities which we believe will be of interest to you. If you do not wish to receive such communications please tick here

### 9. Contact information

**Please return your completed nomination form to:**

Leisure and Communities  
 West Oxfordshire District Council  
 Woodgreen  
 Witney  
 Oxon  
 OX28 1NB

**If you have any queries regarding your nomination, please contact Leisure and Communities**

Tel: 01993 861080

Email: [leisureandcommunities@westoxon.gov.uk](mailto:leisureandcommunities@westoxon.gov.uk)

# Information for nominators

## Aim of award

This award recognises the achievements of an individual club, who are committed to their members, local community and sport.

## Criteria

1. Nominated clubs must be within West Oxfordshire.
2. Nominated clubs must have been active for at least the last 12 months.
3. Nominations will only be considered for non profit voluntary clubs.

## Specifications

1. All nominated clubs and nominators will be notified of a decision within 4 weeks of the closing date.
2. Nominated clubs will need to set out their key achievements in any development area such as increased junior membership or disability sport etc, over the last 12 months. Nominated clubs will also have good links with community partners and be making positive steps to ensure their activities are open to all.

## Terms and Conditions

1. Where possible successful clubs will be expected to attend the West Oxfordshire District Council Annual Awards Evening to receive their award.