

HACKNEY CARRIAGE/PRIVATE HIRE DRIVER

Local Government (Miscellaneous Provisions) Act 1976
Town Police Clauses Act 1847



WEST OXFORDSHIRE
DISTRICT COUNCIL

APPLICATION FOR HACKNEY CARRIAGE/PRIVATE HIRE DRIVER'S LICENCE

Please tick appropriate boxes

PRIVATE HIRE

DUAL (Hackney Carriage & Private Hire)

NEW

RENEWAL

UPGRADE

(from private hire to dual)

APPLICANT DETAILS

Full Name			
Date of birth			
National Insurance No.		Badge Ref:	
Address			
Home Telephone No.		Mobile No.	
Email Address			

HEALTH

Has a doctor ever advised you not to drive or have you ever had a licence refused or revoked for medical reasons?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If YES please give details (including dates)		
Do you have any medical conditions that could affect your fitness as a driver?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If YES please give details		

PREVIOUS HISTORY

The Rehabilitation of Offenders Act 1974 does NOT apply to taxi and private hire drivers. All matters pending, driving convictions and previous criminal convictions must be declared.

A licence issued on the basis of answers given hereto may be INSTANTLY REVOKED if it is subsequently discovered that any relevant information has not been disclosed.

Have you any cautions or convictions for ANY offence in the UK or abroad? Please note this means all offences, not just motoring endorsements (including fixed penalties). If YES, please give details

YES NO

Offence	Date of Conviction	Court	Sentence

HAVE YOU ANY COURT PROCEEDINGS OR ENQUIRIES PENDING?

YES NO

If YES, please give full details	
----------------------------------	--

ADDITIONAL INFORMATION

Have you previously held a Hackney Carriage/Private Hire Driver's Licence?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
--	------------------------------	-----------------------------

If YES please give details and Local Authority including dates	
Have you ever had a Hackney Carriage/Private Hire Driver's Licence refused, suspended or revoked by West Oxfordshire District Council or any other Authority?	YES <input type="checkbox"/> NO <input type="checkbox"/>
If YES please give details of the circumstances and the Local Authority	
DVLA Driving Licence No.	
DBS Update Service No.	
DVLA Licence Check Code	
If you are not a resident in the West Oxfordshire District Council's area, please explain why you are applying for a West Oxfordshire District Council Driver Licence	
List the names of the companies you intend to work for	

DECLARATION

CAUTION: YOU ARE WARNED THAT MAKING AN UNTRUE STATEMENT FOR THE PURPOSES OF OBTAINING A HACKNEY CARRIAGE / PRIVATE HIRE DRIVER'S LICENCE IS AN OFFENCE.

I declare that my answers to all the questions on this application form and all particulars entered on the form are true and that I have not withheld any relevant information.

I am entitled to work in the United Kingdom and have the correct immigration status to apply for a licence. I understand that if there are restrictions on the length of time I may work in the UK, a licence will not be issued for any longer than this period and in such circumstances the check will be repeated each time I apply to renew or extend the licence. I also understand that the licence will lapse if I cease to be entitled to work in the UK and I must return it to the licensing authority as failure to do so is a criminal offence.

I AGREE (please tick appropriate boxes)

that I have read and understood the Council's Hackney Carriage and Private Hire Policy

to West Oxfordshire District Council's Hackney Carriage & Private Hire Policy, Legislation, Guidance & Byelaws

Signed:

Dated:

NOTES

This application will not be considered unless accompanied by the following:-

- **The fee**
- **Your driving licence**
- **One recent colour passport type photograph of yourself**
- **Evidence that you have passed the Driving Assessment Test/acceptable alternative (new application only)**
- **Medical Report (if applicable) (must be less than 4 months old at date of application)**
- **DBS Certificate (if applicable) (must be less than 1 month old at date of application)**
- **DBS Update Service number**
- **DVLA check code (<https://www.gov.uk/view-driving-licence>)**
- **Safeguarding Training Certificate (new application only)**
- **A criminal record check (or Certificate of Good Conduct) from all countries outside of England, Wales and The Republic of Ireland you have resided in since the age of 18**
- **Documentation to prove, that you have the right to work in the UK. See website for the full list of acceptable documents**

The Council will not grant a Licence unless it is satisfied that the applicant is a fit and proper person to hold a Driver's Licence for a Hackney Carriage/Private Hire Vehicle.

Your right to work in the UK will be checked as part of your licensing application which could include the licensing authority checking your immigration status with the Home Office. Failure to provide the relevant acceptable documents (a full list is on the website) to confirm that you have a right to work in the UK will result in the refusal of a licence.

I understand that I will not be permitted to drive a licensed hackney carriage or private hire vehicle until such time as I have been granted a hackney carriage/private hire drivers licence. If I am found to be driving a licensed vehicle prior to receipt of my licence I understand that I will be committing an offence and if found guilty of this will be liable to prosecution. I also understand that this could result in the refusal of my licence

Your completed application form, fee and supporting documentation should be returned to:

Environmental and Regulatory Services
West Oxfordshire District Council
Town Centre Shop
3 Welch Way
Witney
Oxon
OX28 6JH

The information on this form is required in order to process your application and will be kept in confidential files registered under the Data Protection Act subject to disclosure necessitated by:-

- any legal requirement;
- other bodies responsible for auditing or administering public funds in order to prevent and detect fraud under Section 6 of the Audit Commission Act 1998
- the requirements of the Local Government (Miscellaneous Provisions) Act 1976 and the Town Police Clauses Act 1847, in relation to Public Registers;
- any obligation by Court Order to disclose the information to third parties.

For further information please visit our website www.westoxon.gov.uk