



## Child Benefit disregard application

Local Taxation Service  
PO Box 303  
Witney  
OX28 IWP

Date:

Council tax bill number:

When determining the Council Tax liability for a property, people in certain specified groups are disregarded so that their presence is not taken into account in deciding the number of residents.

Where a resident is aged 18 years or over, but is entitled to Child Benefit, they are disregarded for Council Tax purposes when calculating the number of residents. This may entitle the Council Tax payer to a discount.

Please complete the application below and return it, together with your evidence of child benefit entitlement, to the address above.

Details of the Council Tax payer	
Full name	
Address and postcode	
Contact telephone number	
Email address	use this email address to receive paperless bills <input type="checkbox"/>
Names of all persons over 18 who are resident in the property	

Details of person for whom Child Benefit is payable	
Full name	
Date of birth	
Child Benefit reference number (shown on award letter or bank statement)	
Date Child Benefit ceases or is expected to cease	

**Please provide evidence Child Benefit is in payment e.g. a letter of entitlement.**

**Declaration**

I accept responsibility for making this application and declare that the information contained herein is true and accurate to the best of my knowledge and belief. Should I qualify for a discount I understand that I am obliged to inform Revenues & Benefits within 21 days of any change in circumstances which may affect my entitlement to this discount (e.g. if another adult moves in)

Your signature..... Date.....

Full name .....

West Oxfordshire District Council are the Data Controllers for the purposes of the Data Protection Legislation. We will only use your personal information in accordance with the Legislation and for the purposes of the Revenues & Benefits. We will not give information about you to anyone else, or use information about you for other purposes, unless the law allows us to.