



## BUSINESS AND PLANNING ACT 2020

### NOTICE OF APPLICATION FOR GRANT OF A PAVEMENT LICENCE

I / We .....(1)

Do hereby give notice that on ..... (2)

I / we have applied to West Oxfordshire District Council for a pavement licence at:

.....  
..... (3)

Known as..... (4)

The application is for:

.....  
..... (5)

Any person wishing to make representations to this application may do so by writing to [ers@westoxon.gov.uk](mailto:ers@westoxon.gov.uk) by:

..... (6)

The application and information submitted with it can be viewed at:

[www.westoxon.gov.uk](http://www.westoxon.gov.uk)

Signed .....

Date ..... (7)

## **Guidance notes on completing this notice of application**

Complete the notice by putting the following information in the numbered spaces:

- (1) Name of the applicant
- (2) Date the application is made (submitted)
- (3) Postal address of the premises
- (4) Name the premises is known by
- (5) Brief description of application (e.g outdoor seating to the front of the premises for serving of food and drink).
- (6) Last date for representations being the date 14 days after the date the application is submitted to the local authority (excluding public holidays)
- (7) The date the notice was placed (must be the same date as (2) above)

On the same day that the application is made, a completed copy of this notice must be fixed to the premises so that it is readily visible to, and can be read easily by, members of the public who are not on the premises. It should be secured so that the notice remains in place until the end of the 14 day public consultation period.

**Failure to comply with this requirement may lead to the revocation of any licence granted or deemed granted.**