



## Visiting forces exemption

Please fill in this form to **apply for a visiting forces exemption** and send it to:

Local Taxation Service  
PO Box 303  
Witney  
OX28 1WP

Date:

Council tax bill number:

### Details of applicant

Name:

Address and postcode:

Contact telephone number:

Email address:

Are you a member of the United States Military?

Yes

No

**If yes, please complete the next section**

Are you a DOD Civilian Employee?

Yes

No

**If yes**, please bring in to the office your valid U.S Passport both CES stamps and a current U.S Civilian DOD ID Card.

You should also bring in a current verification of employment letter from your Servicing Personnel Office.

**If you are a member of the United States Military, please provide the following details listing all occupants of your property and have the declaration completed by your Commanding Officer.**

Full name	Service number

If there are any changes which affect the above information you must inform the Council immediately.

**Declaration**

I certify that the above named is/are members of a visiting force.

Commanding Officer signature.....

Rank..... Date.....

Contact telephone number (for enquiries only).....

The Council are the Data Controllers for the purposes of the Data Protection Legislation

We will only use your personal information in accordance with the Legislation and for the purposes of Revenues & Benefits. We will not give information about you to anyone else, or use information about you for other purposes, unless the law allows us to.