



Validation Criteria for all Prior Notification of Agricultural and Forestry Development

If you are making Prior Notification of proposed Agricultural or Forestry Development the following plans or information should be provided.

The Council need to be satisfied that the development proposed is 'permitted development'. The criteria for making such a judgement is set out in the Town and Country Planning (General Permitted Development) Order 1995, Schedule 2, Class 6.

Once you have completed this checklist, please send it or a copy to us, with your application.

- The following information must be submitted. If you think some information requested is not relevant to your application, please explain why not.
- **Failure to provide the information requested may invalidate your application and it will be returned to you as incomplete.**
- **One original plus one copy** of each document & plan is required unless the application is submitted electronically. However we reserve the right to ask for extra electronic or paper copies of plans or information we think is necessary to assess and publicise your application properly.

Requirement	Tick if provided		If 'No' explain why not
	Yes	No	
Completed form (signed and dated)			
Plans - All plans and drawings to indicate: paper size; key dimensions; scale bar indicating a minimum of 0 - 10 Metres			
Location Plan (at a scale of 1:2500 or 1:1250 as may be necessary to fulfil the criterion below). This should show the application site outlined in red.. Any other adjoining land owned or controlled by the applicant should be outlined in blue.			
Plan showing the size of the holding on which the development is proposed This should include information on the total size of the holding and the size of the parcel of land where the development will take place.			
Elevations (Only necessary for a proposed building or structure – we need to know the height of the building proposed)			

Requirement	Tick if provided		If 'No' explain why not
	Yes	No	
<p>Floor plans (at a scale of 1:50 or 1:100). (only necessary for a proposed building or structure)</p> <p>This should show the proposed layout of the building. This is useful if the building will have a dual use.</p>			
<p>The appropriate fee</p>			

In addition to the information that **MUST** be submitted with your application, the following information may also be required, dependant on the particulars of your application (see Validation Checklist Guidance Note).

Requirement	Tick if provided		If 'No' explain why not
	Yes	No	
<p>Supporting planning statement (Including one may assist Officers when considering your application)</p> <p>If a building is proposed, what will it be used for? Of particular importance is whether the building will house livestock. If it is to be used for livestock, then the Council need to know where the nearest dwelling, which is not part of the holding, is, relative to the building. If it is to house machinery the type and purpose of the machinery to be stored. Any other information to demonstrate that the building is necessary for agriculture within the unit</p>			
<p>Landscaping (As may be required, dependant on the particulars of your application.)</p>			

This Validation Checklist is a Direction made under section 62 of the Town and Country Planning Act 1990 and Regulation 4 of the Application Regulations 1988. Failure to submit the information required by the Direction may result in the application being treated as invalid under article 5(4) of the Town and Country Planning (General Development Procedure) Order 1995.

Should you require further guidance, please contact: Planning Services, Elmfield, New Yatt Road, Witney, Oxon, OX28 1PB
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