

# NOTICE OF ELECTION

## WOODSTOCK TOWN COUNCIL

1. An election is to be held for **three** seats for the Woodstock Town Council.
2. Nomination Papers may be obtained from the office of the Returning Officer, Council Offices, Woodgreen, Witney, Oxon, OX28 1NB on Monday to Friday, 9am to 5pm. They may alternatively be obtained from the Clerk of the Town Council.
3. Nomination papers must be delivered to the (Deputy) Returning Officer, at the Electoral Services Office, West Oxfordshire District Council, Council Offices, Woodgreen, Witney, Oxon, OX28 1NB on any day from the date of this notice, on Monday to Friday 9am to 5pm **and not later than 4pm on Monday 16 December 2024.**
4. If the election is contested the poll will take place on **Thursday 16 January 2025.**
5. Applications to register to vote must be received by the Electoral Registration Officer by no later than 12 midnight on **Monday 30 December 2024** if they are to be effective for Thursday 16 January 2025. Applications can be made online: [www.gov.uk/register-to-vote](http://www.gov.uk/register-to-vote).
6. Applications to vote by post, and to amend or cancel existing postal or proxy voting arrangements, must reach the Electoral Registration Officer by **5pm on Tuesday 31 December 2024**, if they are to be effective for this election. Applications can be made online at [www.gov.uk/apply-postal-vote](http://www.gov.uk/apply-postal-vote).
7. Applications to vote by proxy at this election must reach the Electoral Registration Officer by **5pm on Wednesday 8 January 2025**. Applications can be made online at [www.gov.uk/apply-proxy-vote](http://www.gov.uk/apply-proxy-vote).
8. Applications for a Voter Authority Certificate or an Anonymous Elector's Document valid for this election must reach the Electoral Registration Officer by **5pm on Wednesday 8 January 2025**. Applications can be made online at [www.gov.uk/apply-for-photo-id-voter-authority-certificate](http://www.gov.uk/apply-for-photo-id-voter-authority-certificate)
9. Applications to vote by emergency proxy at this election on the grounds of physical incapacity, or for work/service reasons must reach the Electoral Registration Officer by 5pm on Thursday 16 January 2025. The physical incapacity must have occurred after 5pm on Wednesday 8 January 2025. To apply on the grounds of work/service, the person must have become aware that they cannot go to the polling station in person after 5pm on Wednesday 8 January 2025.
10. All applications and notices regarding absent voting must be sent to the Electoral Registration Officer at the Electoral Services Office, West Oxfordshire District Council, Council Offices, Woodgreen, Witney, Oxon, OX28 1NB. Application forms for postal and proxy voting are available from that address.
11. For further information about elections and registering to vote please visit [www.westoxon.gov.uk/elections](http://www.westoxon.gov.uk/elections) or telephone the Elections Office on 01993 861410.

Dated: Friday 6 December 2024

Giles Hughes  
Returning Officer