

## West Oxfordshire District Council

### Notice under Regulation 10 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

1. At least 28 clear days before a private meeting<sup>1</sup>, the decision-making body must make available at its offices a notice of the intention to hold the meeting in private, and must also publish that notice on their website (if they have one)<sup>2</sup>.
2. The notice referred to in paragraph 1 above must also include a statement of the reasons for the meeting to be held in private<sup>3</sup>.
3. At least 28 clear days before making a key decision, the decision-making body must make available at its offices a notice of the intention to make that decision, and must also publish that notice on their website (if they have one)<sup>5</sup>
4. The notice referred to in paragraph 3 above must include a statement of the reasons for the meeting to be held in private, details of any representations received about why the meeting should be open to the public, and a statement of its response to any such questions.

Where the date by which a meeting must be held makes compliance with the above requirements impractical, the meeting may only be held in private and a key decision taken where the decision-making body has obtained agreement from the chairman of the relevant overview and scrutiny committee that the meeting is urgent and cannot reasonably be deferred<sup>6</sup>.

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A 'private meeting' means a meeting, or part of a meeting, of the decision-making body during which the public are excluded due to the confidential or exempt nature of the business being transacted

<sup>2</sup> Regulation 5(2) of the Regulations

<sup>3</sup> Regulation 5(3) of the Regulations

<sup>4</sup> 'Key Decision' means an executive decision, which is likely to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates; or to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority

5 Regulation 9 of the Regulations.

6 Regulation 10 of the Regulations

**NOTICE IS HEREBY GIVEN** that the compliance with the requirements for giving public notice has been impracticable in relation to the items of business detailed in the below table:

Date of decision	Matter	Short Description	Decision Maker	Cabinet Member and Lead Officer	List of Documents submitted to decision maker	Statement of reasons
24 March 2021	Funding and delivery of works for Salt Cross Garden Village	Funding and delivery of the proposed roundabout access and pedestrian/cyclist underpass for the Salt Cross Garden Village and Science Park.	Cabinet	Cllr Jeff Haine Cabinet Member for Strategic Planning  Giles Hughes, Chief Executive	Cabinet Report	An exempt key decision which has not been advertised as such on the forward plan for the 28 days required.
24 March 2021	Letting of unit 13 Talisman Business Centre, Bicester	Authority to grant a lease of Unit 13 Talisman Business Centre, Bicester	Cabinet	Cllr Toby Morris Cabinet Member for Resources  Suzanne Barton, Senior Estates Officer	Cabinet Report	An exempt key decision which has not been advertised as such on the forward plan for the 28 days required.