



Backdated benefit request form

Please fill in this form to **request that your claim is backdated** and send it to:

Benefit Services
PO Box 302
Witney
OX28 1WP

Date:

Claim reference number:

Details of applicant	
Full name	
Address and postcode	
Contact telephone number	
Email address	
Date which you want your claim to start	
<p>Please give the reason(s) why your claim should begin from the date above and full details why you did NOT submit your application at that time. If you require more space please use a separate piece of paper.</p>	

Declaration

I declare that to the best of my knowledge the information given is true and complete.

I authorise the local authority to verify the information if they wish to do so.

Your signature..... Date.....

We will contact you as soon as possible with our decision.

The Council are the Data Controllers for the purposes of the Data Protection Legislation

We will only use your personal information in accordance with the Legislation and for the purposes of the Revenues & Benefits .We will not give information about you to anyone else, or use information about you for other purposes, unless the law allows us to.